



Job Title: BEITZ Support Group Facilitator

Purpose: The position of a BEITZ Support Group Facilitator is to implement and facilitate BEITZ support groups to Veterans who may be transitioning into civilian life or may simply need a form of support. You have the option to hold groups as often as you are able; preferably once a week, but once a month is also acceptable. BEITZ Support Groups may be facilitated in many different ways. The typical way of holding groups is in a conference style room, but outside locations may be utilized as well.

Location: Support Groups with Veterans should be in social areas. **Never at your home, their home, or secluded areas.**

Key Responsibilities:

- Creating a safe, supportive environment for soldiers and Veterans who are readjusting after deployments or serving in the military.
- Facilitating BEITZ curriculum as prescribed.
- Maintaining a friendly, but professional relationship with your group members. Intimate relationships are prohibited while group members are active.
- Encouraging the Veteran to attend social and support groups.
- **IF YOU ARE COMFORTABLE** you can send email reminders to your members or call them about upcoming meetings. If not, it is your responsibility to share your schedule or any updates with the MVPN Peer Services Coordinator. The coordinator will then send reminders for you.
- You must keep your meeting times. If you cannot make the meeting you will need to inform your mentee.
- You will need to encourage individuals to come and participate in groups.
- Report attendance sheets and Veteran referrals/rosters to MVPN Peer Services Coordinator at the **END of EACH MONTH**

Reports to: MVPN Peer Services Coordinator.

Length of Appointment: Based on availability. Preferred for one full BEITZ session (12 groups)

Time Commitment: Preferably one day per week (Monday-Sunday) for one hour per week (8 am- 8 pm). Or one day per month (Monday-Sunday) for one hour per week (8 am- 8 pm).

Qualifications: Must be comfortable working with individuals who may be in an outpatient setting, or who have suffered a trauma. Must be a Veteran. Must have completed Bring Everyone

in the Zone (BEITZ) Training and Basic Training. Must have knowledge of the military culture. Should be knowledgeable in Microsoft Word. Looking for motivating, pleasant, friendly, empathetic, patient individuals.

Support: Training for this position will be provided. In addition, the Peer Services Coordinator will be available for questions and assistance.

Age Requirement: None

Dress Code: Casual, but please dress appropriately using your best judgment. If you are unsure please ask the Military Veteran Peer Network Peer Services Coordinator.